

**Date:** July 16, 2015

**To:** Thomas Bonfield, City Manager  
**Through:** W. Bowman Ferguson, Deputy City Manager  
**From:** Donald M. Long, Director Solid Waste Management  
**Subject:** Service Contract for Waste Container Rental

### **Executive Summary**

The Department of Solid Waste Management has an existing contract with Waste Industries, LLC for provision of stationary waste containers at a number of locations within the City. The locations include the downtown loop, as well as several City-owned facilities.

### **Recommendation**

The administration recommends that the City Council authorize the City Manager to execute a new contract with Waste Industries, LLC to lease to the City 8-yard stationary containers, with terms of the new contract unchanged, other than the duration of the agreement, and the number and location of containers. The new contract is for a period of one year, beginning September 5, 2015 and ending September 4, 2016, with provision for two additional two-year renewal periods. The administration further recommends the City Manager be authorized to modify the contract if necessary prior to execution, provided the modifications do not increase the dollar amount of the contract, and the modifications are consistent with the general intent of the version of the contract approved by City Council.

### **Background**

In September 2012, the City entered into an agreement with Waste Industries, LLC for the rental of eight-yard stationary waste containers for City-owned facilities and limited sites within the downtown loop. The Department has absorbed the cost for this service. The existing contract was for one year, with provision for two additional on-year terms, for a maximum of three years. The three year term expires September 4, 2015.

### **Issues and Analysis**

The Solid Waste Management Department continues to require eight-yard stationary waste and cardboard recycling containers for use at several City-owned facilities and select sites within the downtown loop. As the City does not own the necessary containers to provide the required services, leasing provides the best available option for provision of service.

### **Alternatives**

The City does not own 8 yard stationary waste containers. If the new contract with Waste Industries were not approved, the City would need to purchase containers, or issue a request for bids for provision of service by other vendors. The Department has obtained informal cost quotations from other vendors and determined that the pricing provided by Waste Industries remains competitive.

The recommended alternative is to approve the new contract with Waste Industries, LLC to continue renting 8 yard stationary containers.

**Financial Impact**

The Department currently pays \$24.87 per year for stationary container rental. The new contract include 48 containers, a small decrease from the most recent amended agreement. The Department will rent up to 55 stationary containers during the term of this agreement from Waste Industries, LLC at a cost not to exceed \$16,415 per year.

**SDBE Summary**

The Equal Opportunity and Equity Assurance Department reviewed the proposal submitted by Waste Industries, LLC and determined the company complies with the Ordinance to Promote Equal Business Opportunities in City Contracting.